



UNIVERSITA'  
CAMPUS  
BIO-MEDICO  
DI ROMA  
DIRITTO ALLO  
STUDIO

Prot. 00656/2022

All'Università Campus Bio-Medico di Roma  
Ufficio Diritto allo Studio e Vita Universitaria  
Via Álvaro del Portillo, 21  
00128 - Roma

## APPLICATION FORM

Name and Surname \_\_\_\_\_

born in \_\_\_\_\_ (\_\_\_\_\_) on \_\_\_\_/\_\_\_\_/\_\_\_\_

citizenship \_\_\_\_\_

mobile phone number \_\_\_\_\_ e-mail address \_\_\_\_\_

enrolled, for the academic year 2022/2023, in the \_\_\_\_\_ year of the \_\_\_\_\_'s

Degree Program in \_\_\_\_\_

asks to be admitted to participate in the competition for the allocation of n. 5 grants for part-time collaborations t orientation services to international students at Campus Bio-Medico University of Rome for the a.y. 2022/2023 announced by Campus Bio-Medico University of Rome with D.R. April 22<sup>nd</sup> 2022, n. 333.

To this end, he/she declares that the total gross income, expressed in euros, of the family of origin in the year 2021 was equal to: \_\_\_\_\_

The candidate provides the following documents:

- Copy of the booklet/digital booklet\* or document to certify the academic career, stating the date of registration and the degree grade
- Copy of a valid identity document
- English certificate (if owned)

*\* for students enrolled in the first year of a master's degree should provide documents of the bachelor's degree*

Date

Candidate's signature

\_\_\_\_\_

\_\_\_\_\_



## **Privacy Notice pursuant to Article 13 of EU Regulation 2016/679 (hereinafter the "Regulation" or "GDPR") in relation to the call for applications for part-time work for UCBM students**

This privacy notice is an addition to Campus Bio-Medico University of Rome's general privacy notice for students that is provided on registration and available on the ESSE3 university site.

### **1. Data controller**

The Data Controller for your personal data is Campus Bio-Medico University of Rome (Università Campus Bio-Medico di Roma, also hereinafter, "UCBM"), with registered office in Rome at Via Álvaro del Portillo, 21.

The Data Protection Officer (hereinafter, also the "DPO") can be contacted:

- via email, at: [dpo@unicampus.it](mailto:dpo@unicampus.it);
- via traditional post, at Campus Bio-Medico University of Rome (Rome), Via Alvaro del Portillo, 21, 00128, c/o the Data Protection Officer.

### **2. Categories and types of personal data processed**

The Data Controller will process your personal data as a result of you applying for the current part-time work grants announced by D.R. 22 september 2022, n.333.

Your data processed by the Data Controller are classified as "standard data" and they include: personal data (name, surname, nationality, address of residence, date and place of birth, tax code and so on); contact details; bank details; information about your educational background, including your university studies (such as the course you are doing, your academic year, the exams you have registered for and your marks, the related university credits, laboratory work, optional courses and any internships); other academic qualifications you have and the related final marks; details of your financial position and that of your close family, as per your ISEE (equivalent financial situation index) declaration; information about any part-time work done at UCBM, including the hours actually worked, details of the department you chose and the actual department assigned; where relevant, details about your desire to cease your studies or not complete your degree course, or about any other reasons that might mean it is no longer suitable for you to continue working with UCBM; and information about the amount made available to you (hereinafter, jointly referred to as "Personal Data").

### **3. Purposes of processing and legal grounds**

Your Personal Data shall be processed for the following purposes:

a) for the pursuit of UCBM's institutional activities (including the need to check you meet the requirements for this call, as per the notice of call for these part-time grants, and the need to ensure the proper and precise performance of the part-time contract entered into with the Data Controller, thus including the assignment of the related financial benefits); this is on the basis of Article 6.1(e), GDPR, also taking into account the provisions of Article 11 of Legislative Decree no. 68 of 29 March 2012 governing "part-time student activities", and the related Decree of the UCBM Rector dated September 22nd 2022, n. 333.

Providing the data in relation to the aforementioned purposes is mandatory for taking part in this call and the related assessment as to whether you meet the requirements. Failure to provide the required data will mean UCBM cannot allow you to take part in the call in question.

Once you have provided the required Personal Data, your data can be processed for the following purposes:

- b) to fulfil any obligations envisaged in law, or to comply with requests from competent Italian, European or international authorities; this is on the basis of Article 6.1(c), GDPR;
- c) to ascertain, exercise or defend a right in court on the basis of Articles 6.1(f) and 9.2(f), GDPR.

### **4. Processing methods**

The processing of Personal Data for the purposes indicated is done manually, using computers and remotely for reasons directly linked to the indicated purposes. Moreover, the methods used ensure data minimisation, security and confidentiality, and compliance with the specific obligations set out in law.

### **5. Personal data recipients**

Your Personal Data might be shared, for the aforesaid purposes, with the following subjects ("Recipients"):



- i) persons who normally act as processors pursuant to Article 28 of the Regulation
- ii) persons, entities or authorities, and autonomous data controllers, to whom it is necessary to communicate your data for activities strictly related to the aforementioned purposes;
- iii) persons authorised by the Data Controller pursuant to Article 29, GDPR, and Article 2-quaterdecies of Legislative Decree 196/2003 (often called the "Italian Privacy Code") for the processing of Personal Data that is strictly necessary for the aforementioned purposes and who are bound by a specific confidentiality clause or legal obligation (e.g. teachers, employees, contract workers, system administrators and so on).

In order to comply with the regulatory obligations the Data Controller has to comply with, your Personal Data and the related awarding of a part-time work grant to you, the department you are assigned to and your related compensation will be published online on the UCBM portal as part of the publication of the rankings.

Further details can be obtained from the Data Controller or the DPO using the aforesaid contact details.

#### **6. Data transfer to a third country or international organisation**

The Data Controller will not transfer your data to a country outside of the European Economic Area and/or an international organisation.

In terms of any future transfer of Personal Data to countries outside of the European Economic Area or international organisations, the Data Controller confirms that any such transfer would happen in compliance with the regulations, that is, using legally allowed means, such as consent from the data subject, the adoption of standard clauses approved by the European Commission, and selecting parties that are part of international programmes for the free circulation of data, in accordance with the Recommendations of 2/2020 from the European Data Protection Board. Further details can be obtained from the Data Controller or the DPO using the aforesaid contact details.

#### **7. Data storage period**

Your data will be processed and stored for the time needed to fulfil the purposes for which they were collected in accordance with the principles of lawfulness, minimisation of processing and purpose limitation set out in Article 5.1(c) and (e), GDPR. The Data Controller might continue to store some of your Personal Data even after the contractual relationship has come to an end, for the time needed to fulfil contractual or legal requirements. Additionally, your Personal Data might be stored for additional periods if it has become necessary for UCBM to defend itself or if so required by the competent authorities.

Further details are available from the Data Controller or the DPO at the aforesaid contact details.

#### **8. Your privacy rights pursuant to Articles 15-22, GDPR**

You have the right to access your Personal Data at any time, in accordance with Articles 15 to 22 of the Regulation. Specifically, you have the right to the rectification (Art. 16), erasure (Art. 17), restriction (Art. 18) and portability (Art. 20) of your data. You also have the right not to be subject to a decision based solely on automated processing, including profiling, which produces legal effects concerning you or similarly significantly affects you (Art. 22). You can withdraw the consent you granted at any time, without this affecting the lawfulness of any processing done prior to consent being withdrawn (Art. 7, Regulation).

You can submit a request opposing the processing of your Personal Data in accordance with Article 21 of the Regulation, substantiating the reasons justifying such opposition. The Data Controller reserves the right to assess any such requests, which will not be accepted if compelling legitimate grounds for such processing prevail over your interests, rights and freedoms.

Such requests must be submitted in writing to the Data Controller or the DPO, using the aforesaid contact details.

#### **9. Complaint to the Italian Data Protection Authority**

Should you feel the processing of your Personal Data by the Data Controller infringes GDPR provisions, you have the right to lodge a complaint to the Italian Data Protection Authority (Garante Privacy), as foreseen by Article 77, GDPR, or to take the matter to an appropriate court pursuant to Article 79, GDPR.